



## PURCHASING DEPARTMENT/WAREHOUSE

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June 29, 2023

RE: RFB Air Filters HVAC 2324002

Below are questions/*answers* for the above referenced RFB. All other terms and conditions remain the same.

1. Will fingerprints be required for drivers? *Yes*
2. May I have more info on "HT Media"? *High Temperature Media. Not applicable to Amphitheater*
3. May I have more info on "Media 40 Gram"? *Media like hog hair or polyester, refers to thickness density.,*
4. May I have more info on "Media 20 Gram"? *Media like hog hair or polyester, refers to thickness, density.*
5. How many shipments to each location? *4 per year to three high schools, 2-3 per month to FSS.*
6. How many locations will we be shipping to? *5*
7. Do you have a liftgate or dock? *No*
8. Does pricing need to include freight? *Yes*
9. May I have a copy of the previous bid award? *Contact Public Records on Amphi site, a fee may apply.*
10. How many shipments were in the previous bid award? *240 shipments over the 5 yr award.*
11. We have reviewed the Solicitation 2324002 and would like to clarify a few details. Please review and let us know so we may proceed with your request.

RFB 2324002

RFB HVAC Filters 2324002

AMPHI

- Number of AC units per location (based on the locations listed on your website, or as otherwise noted) A detailed list would be ideal if available:  
Locations >> <https://www.amphi.com/domain/2326>
- We manufacture, distribute and service HVAC Filters needs, this means that we can participate with product/service in multiple bid categories.  
*Only provide scope as outlined in RFB 2324002*



Amphitheater High • Canyon del Oro High • Ironwood Ridge High  
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Mesa Verde Elementary • Nash Elementary • Painted Sky Elementary • Prince Elementary • Rio Vista Elementary • Walker Elementary • Rillito Center • Amphi Academy Online

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and Title IX Coordinator, (520) 696-5164, [drucker@amphi.com](mailto:drucker@amphi.com), or Kristin McGraw, Executive Director of Student Services, (520) 696-5230, [kmcgraw@amphi.com](mailto:kmcgraw@amphi.com).

Category 102: Details are sufficient.

Category 1056: Please provide a list of dust collectors and their make/model numbers so we can align filters accordingly.

Category 1123: We can provide PM and various services for district HVAC needs. As indicated above, please provide the number of units at each location and the frequency at which your district currently performs PM. If we can meet or exceed your specifications as outlined in your request while extending the life and reducing the number of PM's adhering to the districts criteria, ASHRAE 52.2 standards would this be acceptable? In doing so, we also reduce your carbon footprint and filters in landfills.

<b>Solicitation Document:</b> Posted: 6/15/2023	 <a href="#">RFB_HVAC_Filters_2324002.pdf</a>	735.25 KB	
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BID CATEGORIES			
<b>Bid Category 1:</b>	102 - AC/ HEATING: Filters		
<b>Bid Category 2:</b>	1052 - BUILDING MAINTENANCE: Generator - Purchase, Maintenance, Repair		
<b>Bid Category 3:</b>	1056 - BUILDING MAINTENANCE: Dust Collection Systems		
<b>Bid Category 4:</b>	1123 - BUILDING MAINTENANCE/SALES/SERVICE: HVAC Preventative Maintenance & Repair		

12. Category 102 & 1123 combined would simplify your process dramatically (we stock and supply with technicians to complete filter changes with one blanket PO annually)

Another question that came up which I'm sure others would ask,

13. Can PM's be completed during normal business hours or specific times during the day?

*Not part of scope of this RFB*

14. Is this bid supply and installation/services? If yes, can the vendor bid the supply the product without providing the installation/services?

*No. Filters and delivery only.*

15. If this bid is for supply only, is the vendor/offeror fingerprint language from required to be signed and attached with our responses?

*Yes*

16. Can vendors supply Pleated Filters MERV10?

*Request is for MERV 8*

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17. Are the Pleated filters from Item 1 to Item 90 Pleated Filters MERV10? If not, can you please provide us with the MERV rate, specific sheet, media, brand and part #?

*Request is for MERV 8; sizes have been provided.*

18. Are the HT media wires below the metal mesh filters? If not, can you please provide us with the filter type, specific sheet, MERV rate, brand, and part number? What does HT mean?

*HT is High Temperature Media – HT Media Wire is a roll out of filter to be wired.*

			HT MEDIA WIRE	
91	1	12 X 24 X 2		
92	4	16 X 21 X 2		

19. Can you please provide us with the filter type, MERV rate, media name, specific sheet, brand, and part numbers for the table below? *Whatever quality/availability can be provided.*

			MEDIA 14 GRAM		
119	1	7 X 25 X 1			
120	1	7 X 35 X 1			
121	1	8 X 8 X 1			
122	1	8 X 10 X 1			
123	1	8 X 28 X 1			

20. Can you please provide us with the filter type, MERV rate, media name, specific sheet, brand, and part numbers for the table below? *Whatever quality/availability can be provided.*

			MEDIA 20 GRAM		
126	1	16 X 31 X 1			
127	1	20 X 32 X 1			
128	1	20 X 40 X 1			
129	1	14 X 20 X 2			
130	1	16 X 20 X 2			
131	1	16 X 25 X 2			
132	1	20 X 20 X 2			
133	1	20 X 25 X 2			
134	1	24 X 24 X 2			

21. Are the Custom filters below pleated filter MERV10? If not Can you please provide us with the filter type, MERV rate, media name, specific sheet, brand, and part numbers for the table below? *Whatever quality/availability can be provided.*

			CUSTOM FILTERS		
135	1	7 x 20 x 2			
136	1	25 x 26 x 2			

22. Do you accept the full case? *Yes*  
 23. Will this be awarded to more than one bidder? *No*  
 24. Who is the current incumbent? *AAF*  
 25. When was the current incumbent awarded the contract? Can you please provide us with a copy of the current contract? *Contact Public Records on Amphi site, a fee may apply.*  
 26. Is the shipping going quarterly? *Yes*  
 27. In the past 12 months, how many shipments have been received? *48*  
 28. Last year, how many invoices did you have? *1 per every shipment*  
 29. What was the contract amount spent last year? *Contact Public Records on Amphi site, a fee may apply.*  
 30. What was the total final bid for the previous winning bidder? *Contact Public Records on Amphi site, a fee may apply.*  
 31. What is the expected number of shipments per year for each location? *Quarterly; 4 per year per location.*

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32. How many different "ship to" locations are required? *4*

If multiple ship to locations are required, please provide a list of each "Ship To" location address.

*FSS-701 W Wetmore. Bldg C , Tucson AZ85705*

*AHS-125 W Yavapai, Tucson AZ 85705*

*CDO-25 W Concordia, Oro Valley AZ 85704*

*IRH -2475 W Naranja Dr. , Oro Valley AZ 85742*

33. Can freight be charged on a per shipment basis? *Yes*

34. Can freight terms be Prepaid and added to invoice? *Yes*

35. Is a liftgate or forklift required for delivery? *No*

36. Do you have a warehouse for the delivery? *Yes*

37. Can you please provide us with the list of delivery addresses? *Refer to Question # 32*

38. Will the department provide a separate line item for freight? *Requisitions/Purchase Order will have a separate line for freight/shipping if applicable.*

39. Are the samples required at the time of the bid? If yes, where and when samples are needed? *No*

40. Can the vendor follow up with the questions that weren't answered or ask more questions for the answers that were unclear after the deadline has passed? *If applicable to the RFB solicitation*

41. What frequency would these filters be purchased? *Quarterly; 4 per year per location*

42. Total quantity in a one time purchase, quarterly purchases, monthly purchases?

*17,668 – one time (4 times 4417 total filter needed).*

*4417 Quarterly*

*1472 Monthly*

43. Is a Bid Bond, Performance Bond or Payment Bond required?

If yes, how much?

*No*

44. Does this IFB require a more thorough written narrative or proposal outside of the forms provided?

*No*

### **END OF AMENDMENT ONE RFB 2324002**

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